



Candidate Expense Reimbursement FAQ's

How do I check my balance?

Please call the AMEX Customer Service phone number: 1-800-528-2122 for assistance in checking your balance.

My card did not arrive before I left for my Interview trip. How do I get reimbursed for my expenses?

We're sorry that your card was not delivered in time. Please activate the card upon your return home and use it as a regular credit card (only valid up to your reimbursement limit) OR redeem the card at an ATM for cash. Your PIN will be required to withdraw cash.

Where can I locate my PIN?

Your PIN will be delivered in a discreet, separate envelope after you receive your AMEX Reimbursement Card.

How do I activate my AMEX Reimbursement card?

Please see the sticker on your AMEX Reimbursement Card for activation instructions via phone or online.

How do I withdraw cash using my AMEX Reimbursement card?

You can withdraw the limit of your AMEX Reimbursement card at an ATM using the PIN delivered in a separate, discreet envelope.

I am a candidate travelling internationally; am I eligible to use the AMEX Reimbursement Card?

You will receive an AMEX card to cover incidentals.

How much will I be reimbursed for my travel expenses?

Candidates will be reimbursed \$100.00 per day per approved traveler for food plus a flat \$100.00 per trip for incidentals.

I am bringing a guest. Will I be reimbursed for their expenses too?

Yes, you will be reimbursed \$100.00 per day for your approved guest traveler's expenses.

Does the AMEX Reimbursement Card expire?

Yes, the AMEX Reimbursement Card expires 3 months after issue date. Should you need an extension, please notify your recruiter, or email HRSupport_NA@micron.com

What if I am driving to Micron for the interview?

If you are driving to your interview at Micron from more than 50 miles away, you will receive a reimbursement of ~\$.55/mile round-trip. This amount will be loaded on your AMEX Reimbursement Card.

When I arrived at my hotel, I was asked to pay for it out-of-pocket. How can I get reimbursed?

Please mail or email your Expense Report form & original receipts and we will load the full amount to your AMEX Reimbursement Card. Please visit the "Expense Reimbursement" section of [Micron's Candidate Website](#) for guidelines and instructions to fill out and submit a paper reimbursement form.

Mail:

Micron Technology, Inc.
8000 S. Federal Way Boise, ID 83716
Attn: Expense Reports - MS 1-707

Email:

Email: HRSupport_NA@micron.com

When I picked up my rental car, I was asked to pay for it out-of-pocket. How can I get reimbursed?

Please mail or email your Expense Report form & original receipts and we will load the full amount to your AMEX Reimbursement Card. Please visit the "Expense Reimbursement" section of [Micron's Candidate Website](#) for guidelines and instructions to fill out and submit a paper reimbursement form.

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